

HCEF Board Meeting September Minutes

Meeting: Thursday September 11, 7:45 – 9:30am SEAS School

Members Present: Leon Endres - President, Nick Conzemius - Treasurer, Todd Spaeth, Shawndel Spader, Stacey Bauer, Luke Keene, Joel Molitor, and Kari Kasel - Secretary

Members Absent: Father Dave Hennen, Vice President Sarah Wise-Schwieger, Rachel Koenigs, Carma Spence

Ex Officio Members Not Present: Jerry Bambenek

Guests: Eric Laumeyer

Call Meeting to Order at 7:54 a

Opening Prayer by Todd Spaeth

Review and approve minutes from the August 14, 2025 board meeting.

Correction – Joel Molitor was not present at the last meeting.

Motion - Nick 2nd - Kari

Recruitment of new board members

- Welcoming new board members and guests
 - Eric Laumeyer
 - Brittany Collins
 - Motion by Kari 2nd by Todd to add both to our board.
- Determine what to include in the Welcome Packet for new/potential board members
 - Reviewed list of items to send to new board members and approved as provided.
- Confirm Board Member Committees
 - Joel – Finance
 - Eric – Scholarship
 - Stacy – Support of Spring Fling

Financial Information

- Financial Comments – None
 - Motion Kari 2nd Nick
- Bank Access – Leon, Nick, Joel, Shawndel and Kari

Review Endowment Agreement

Request for Rachel to join us at the next meeting, as the board has multiple clarifying questions.

Administrative/Marketing Support (Spader Group)

- **Administrative Update**
 - Social Media Posts
 - Spring Fling Sponsorships posting
 - Website
 - New Board members added

Committee Updates

- **Marketing Committee Update (Rachel)**
 - Newsletter November 2025
- **Spring Fling Update (Shawndel, Kari)**
 - Recruiting new committee members
- **Scholarship Committee**
- **Breakfast - March 1, 2026**
 - Raffle - (2026 Breakfast)
 - Tickets are being printed. All board members will be getting a packet.
- **School Events**
 - **Tues 9/16 and Wed 9/17 – Back to Parent Night.**
- **Current SEAS School Needs**
 - 5th and 6th graders to the pilgrimage day at the Cathedral looking for support for bus transportation. Estimated cost \$500 – Based on field trip forms being sent and no feedback received it was decided to pass on this request.
 - Stacey requested if funds can be set aside each year for bus trips (IE, Caring Hands, Feed My Starving Children, Pilgrimage). Approx \$5000/annually. The board requested additional details for considering a set amount for the future.
- **Next meeting** - October 9, 2025 - SEAS School
- Motion to adjourn by Nick, 2nd Todd at 9:53a

Respectfully,



Kari Kasel, Secretary